

Instructions for Authors

General Information

Procedure

The authors are obliged to submit papers only in English and free of typing errors. The manuscript should not exceed 14 pages (A4 format), including figures and tables. For the review process the manuscript should not exceed 14 pages and should be submitted in electronic form only as MS Word file.

All titles listed in the reference list have to be in English, or translated in English with indication of the original language.

Full name and affiliation have to be given for each author. Last name(s) has to be written in capital letters. The corresponding author should be indicated, with full postal and e-mail address.

Submission Declaration

By submitting the manuscript the author(s) declare that the work described has not been published previously (except in the form of an abstract or as part of a published lecture or academic thesis or as an electronic preprint), that it is not under consideration for publication elsewhere, that its publication is approved by all authors, and that, if accepted, it will not be published elsewhere including electronically in the same form, in English or in any other language, without the written consent of the copyright holder.

Manuscript Approval

After computer lay-out of the paper, corresponding author will obtain text as .PDF file for approval.

Manuscript Structure

Only English and Greek alphabet must be used in preparing the whole manuscript.

There are no strict formatting requirements but all manuscripts must contain the essential elements needed to convey your manuscript and should be written according to following order:

- Title
- Author(s)
- Affiliation(s)
- Abstract
- Keywords
- Introduction
- Body of the text with numerated sections and subsections
- Conclusions
- Acknowledgement
- Funding source
- Nomenclature
- References

All pages must have page numbers.

Conflict of Interest

All authors are requested to disclose any actual or potential conflict of interest including any financial, personal or other relationships with other people or organizations within three years of beginning the submitted work that could inappropriately influence, or be perceived to influence, their work.

Referees

If you want, you can submit, with the manuscript, the names, addresses and e-mail addresses of three potential referees.

Note that the editor retains the sole right to decide whether or not the suggested reviewers are used.

Copyright Transfer Agreement

A properly completed and signed Copyright Transfer Agreement must be provided by author(s) for each submitted manuscript.

Manuscript Preparation

General

Text has to be separately prepared as Microsoft Word plain text document (without illustrations and tables) using Arial 10 font, with margins of 20 mm from left/right and top/bottom paper's edge, with spacing one line after.

Illustrations (graphics, pictures) and tables have to be also separately prepared. The width of the Illustrations/tables has to be either 7.5 cm or 16.5 cm.

Authors may submit a manuscript of maximum 14 A4 pages containing plain text (including nomenclature and references) and illustrations/tables.

Checklist

1. Title page as a separate MS Word document (one A4 page) including:
 - Title
 - Author(s) and affiliation(s)
 - One author labelled as the Corresponding Author with full postal and e-mail address
2. Plain text (without illustrations/tables) as a separate MS Word file including all sections stated above in [Manuscript Structure](#)
3. All illustrations/tables as a separate MS Word file
4. Numerated captures of all illustrations as a separate MS Word file
5. Numerated captures of all tables as a separate MS Word file

Title

Maximum 3 rows title (ALL CAPITAL LETTERS, bold, centred, with spacing one line after) has to concisely, informative, clearly, accurately and grammatically correct reflect emphasis and content of the manuscript. Abbreviations and acronyms should be avoided.

Author(s) and Affiliation(s)

Author(s) Personal (First) Name(s), initial (optional) and FAMILY (LAST) NAME(S) (bold, centred, with spacing one line after) of all who have made substantial contributions. At least one author must be labelled with an asterisk (*) as the corresponding author.

Affiliation(s) of author(s) must include Institution, City and Country (regular letters, centred, with spacing one line after).

The full postal and e-mail address of the corresponding author should be placed on a separate line below the affiliation.

Abstract

The paper must have an Abstract supplying briefly general information about the purpose and objectives of the paper, techniques, methods applied, significant results, and conclusions. Abbreviations and acronyms should be avoided. The optimal length for the abstract is one paragraph with 100 to 200 words, justified, with indent 20 mm from left and right margin, with spacing one line after.

An abstract may also be presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s).

Keywords

Maximum 8 characteristic words (regular letters, with indent 20 mm from left and right margin) explaining the subject of the manuscript (for example, "of", "and" ... have to be avoided) should be provided directly below the abstract. Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords may be used for indexing purposes.

Introduction

It should place the work in the appropriate context and clearly state the purpose and objectives of the contribution.

Body of the Text

Authors are obliged to use System International (SI) for Units (including Non/SI units accepted for use with the SI system) for all physical parameters and their units.

Titles of sections and subsections have to be written in bold, left, numerated (decimal classification) in Arabic numbers, with spacing one line before and one line after.

Ensure that each graphics/illustration has a caption. A caption should comprise a brief title (not on the figure itself) and a description of the illustration.

Keep text in the illustrations themselves to a minimum but explain all symbols and abbreviations used.

Figure captions should be placed below figures, in bold, justified left; one line should be left blank below figure captions.

Table captions have to be placed above tables in bold, left justified with the table; one line should be left blank above captions and below tables. Place footnotes to tables below the table body and indicate them with superscript lower-case letters.

All tables and figures must be referred in the text.

All equations, formulas, and expressions should be numbered in parentheses, with right alignment, in the order of appearance in the text, and must be centred with one line left above and below.

Also, equations, formulas, and expressions should be referred within the text with Eq., or Formula, or Expression, with corresponding number in parentheses.

Preparation of Graphics (Illustrations)

Graphics intended to appear in black and white or grayscale should not be submitted in colour.

Graphics have to be submitted also in separated files in a JPG and/or TIF format. Use of colour in manuscript graphics is encouraged when it is important for clarity of presentation.

It has to be noted that the quality of the graphics published in the journal depends on the quality of the graphic images provided by authors.

Do not supply graphics optimised for screen, that are too low in resolution or that are disproportionately large for the content.

Digital graphics should have minimum resolution of 1200 dpi for black and white line art, 600 dpi for grayscale art and 300 dpi for colour art.

For uniformity of appearance, all the graphics of the same type should share a common style and font. For scanned half-tone illustrations a resolution of 300 dpi is sufficient.

Conclusions

Content of this section should not substantially duplicate the abstract. It could contain text summarising the main contributions of the manuscript and expression and idea for the work to be continued.

Acknowledgement

May be used to acknowledge helpful discussion with colleagues, assistance providing starting material or reference samples, data and services from others who are not co-authors, or providing language help, writing assistance or proof reading the article, or financial support.

Funding Source

Author has to identify who provided financial support for the conduct of the research and/or preparation of the manuscript and to briefly describe the role of the sponsor(s), if any, in study design, as well as in the collection, analysis and interpretation of data, as well as in the writing of the manuscript, and in the decision to submit the manuscript for publication. If the funding source(s) had no such involvement then this should be stated here.

Nomenclature

Author should use a systematic name for each compound. The variables in nomenclature have to be written in alphabetical order and, if exist, must have dimension in brackets. The Greek symbols must be separated, and as well as subscripts and superscripts, abbreviations, and acronyms.

The mark of variables with dimensions in brackets used and explained only once in the text, do not include into the nomenclature.

References

References should be numbered in brackets in the order of appearance in the text, e.g. [1], [3, 4], [7-11], etc. The full references should be listed at the end of the paper (left alignment, hanging indentation) in numerical order of citation in the text.

For references having two authors, names of both authors should be given. For more than two authors, only name of the first author should be given, followed by latin abbreviation et al.

Data in References should be given according to the Reference List Specification, given in the next section.

Footnotes

Footnotes should be used sparingly. Number them consecutively throughout the article. Indicate the position of footnotes in the text and present the footnotes themselves separately at the end of the article. Do not include footnotes in the Reference list.

Reference List Specification

Journals

Author(s)¹, Paper title, *Journal title*, *Volume number*, (Year), Issue, pp. xx-yy, DOI number²

Books

Author(s)¹, *Book title*³, Publisher, City, Country, Year

Chapters

Author(s)¹, Chapter title, in *Book title*³, (Editor(s) of the book)⁴, Publisher, City, Country, Year, pp. xx-yy

Proceedings, Transactions, Book of Abstracts

Author(s)¹, Paper title, *Proceedings*, Proceedings information⁵, Conference, City, Country, Year, Volume⁶, pp. xx-yy

Thesis

Author(s)¹, Thesis title, Thesis rank, University, City, Country, Year

Reports

Author(s)¹, Report title, Report number, Institution, City, Country, Year

Literature or Data on web Sites and Documents without Authors

Author(s)^{1,2}, Title/Data/Institution, Link

Web

As a minimum, the full URL should be given and the date when the reference was last accessed. Any further information, if known (DOI, author names, dates, reference to a source publication, etc.), should also be given

Patents

Owner(s)¹, Title of patent, Patent number, Year

¹ Last name, Initial (optional), First name

² If exist

³ Title in original language or in transliteration, the English translation in parentheses with the indication of the original language

⁴ Editor(s)¹ (in parentheses)

⁵ (Name(s) of the editor(s), if exist, in parentheses), Title of the publication if it is not the same as the title of the meeting

⁶ Only for Transactions